

Group Retirement Plan Contribution Authorization Form

SECTION 1: EMPLOYER INFORMATION

*Required Information

Plan Sponsor Name*

Plan Type*

- RRSP Non-Registered
 Spousal RRSP Pension Plan Other: _____

SECTION 2: ANNUITANT INFORMATION >>> For a spousal RRSP, the Annuitant is the employee's spouse.

Surname*

First Name and Initial*

- Mr. Mrs.
 Ms

Address*

City or Town*

Province*

Postal Code*

Contact Phone Number*

Open Access Account Number

S.I.N.*

Birthdate

Y Y Y Y / M M / D D

SECTION 3: SPOUSE OR COMMON-LAW PARTNER CONTRIBUTOR >>> Complete this section only if this is a Spousal RRSP. Employee is the Contributor.

Surname*

First Name and Initial*

- Mr. Mrs.
 Ms

S.I.N.*

Birthdate

Y Y Y Y / M M / D D

SECTION 4: PAYROLL DEDUCTION AUTHORIZATION

I hereby authorize my Employer (the Plan Sponsor) to deduct contributions for remittance into the plans that I have specified below.

Beginning date*

Y Y Y Y / M M / D D

Contributions to deduct per pay:

Plan type:	Regular Required	Additional Voluntary
<input type="checkbox"/> RRSP	_____ %	_____ %
<input type="checkbox"/> Spousal RRSP	_____ %	_____ %
<input type="checkbox"/> DCPP	_____ %	_____ %
<input type="checkbox"/> Non-Registered	_____ %	_____ %

PLEASE NOTE: Your instructions will not be processed unless an Application Form and Investor Profile Form have been completed. If you are setting up a Spousal RRSP, your spouse or common-law partner must complete an Application Form and Investor Profile Form. You are the Contributor and your spouse or common-law partner is the Annuitant or account owner of the Spousal RRSP.

SECTION 5: INITIAL DEPOSIT (OPTIONAL)

Amount of initial deposit \$ _____

Please make the cheque payable to 'Canadian Western Trust Company' in Trust and attach it this form.

SECTION 6: AUTHORIZATION

Signature of Account Owner*

Date*

Y Y Y Y / M M / D D

For processing, please submit this form by emailing it to inquiry@openaccessltd.com. We appreciate your cooperation.

Directions to the Plan Sponsor

If the payroll contribution of this plan member are being distributed among multiple plans or to a Spousal RRSP, a copy of this form must be included in the document forwarded to Open Access Ltd. If this plan member is making an initial deposit, forward the cheque along with a copy of this form to Open Access Ltd.